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CPM Participants – The ASCP and ESCP Electives (the ones listed in green) DO NOT count as elective credit towards the CPM Program.



FY2022 TRAINING CALENDAR

For further information, please contact:

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DATE(S)	COURSE TITLE	TIME	CPM Elective Credit	ASCP Elective Credit
JULY 2021				
6-8	ASCP Level 1	8:30-4:00	--	--
12-16	Basic Supervisory Course	8:30-4:00	*30	--
	CPM ELECTIVE CLUSTER 1			
13	• Respect in the Workplace	8:30-11:30	3	--
13	• Emotional Intelligence: More than One Kind of Smart	1:00-4:00	3	--
14	• Creating Your Own Personal Brand	8:30-4:00	6	--
19-23	CPM Level 2	8:30-4:00	--	--
	ASCP ELECTIVE CLUSTER 1			
19	• Writing Advantage for ASCP	8:30-4:00	--	6
20	• Cultural Diversity	8:30-4:00	--	6
21	• Techniques for Managing Stressful Situations	8:30-11:30	--	3
21	• Rights and Responsibilities	1:00-4:00	--	3
22	• How to Manage Multiple Priorities	8:30-4:00	--	6
27-29	ESCP Level 4	8:30-4:00	--	--
AUGUST 2021				
2-6	CPM Level 4	8:30-4:00	--	--
9-11	ASCP Level 2	8:30-4:00	--	--
	CPM ELECTIVE CLUSTER 2			
10	• Effective Interviewing Part 2	8:30-4:00	6	--
11	• Generations at Work	8:30-11:30	3	--
12	• Advanced Writing for CPM	8:30-4:00	6	--
16-20	CPM Level 1	8:30-4:00	--	--
23-27	Basic Supervisory Course	8:30-4:00	*30	--
	ASCP ELECTIVE CLUSTER 2			
23	• Navigating the Road to Success	8:30-11:30	--	3
23	• Communicating to Build Relationships	1:00-4:00	--	3
24	• Overview of Government Part 2	8:30-11:30	--	3
24	• Positive Work Environment	1:00-4:00	--	3
25	• Cultural Diversity Part 2	8:30-4:00	--	6
26-27	7 Habits for Non-Managers	8:30-4:00	--	12
30-Sept 3	CPM Level 3	8:30-4:00	--	--
SEPTEMBER 2021				
7-9	ASCP Level 3	8:30-4:00	--	--

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DATE(S)	COURSE TITLE	TIME	CPM Elective Credit	ASCP Elective Credit
CPM ELECTIVE CLUSTER 3				
7-8	• Crucial Conversations	8:30-4:00	12	--
9	• Everything DiSC Workplace	8:30-4:00	6	--
10	• CPM Project Workshop	8:30-4:00	6	--
13-17	CPM Level 2	8:30-4:00	--	--
ESCP ELECTIVE CLUSTER 1				
13	• Building Your Network	8:30-11:30	--	3
13	• Your Purpose Pathway: Five Steps along the Way	1:00-4:00	--	3
14	• Working Smart: How to Get Along, Get Noticed, Get Ahead	8:30-11:30	--	3
14	• Workplace Collaboration	1:00-4:00	--	3
15	• Powerful and Painless Presentation Skills for Support Staff	8:30-4:00	--	6
20-24	CPM Level 5	8:30-4:00	--	--
27-30	HRCP Level 1	8:30-4:00	--	--
ASCP ELECTIVE CLUSTER 1				
27	• Writing Advantage for ASCP	8:30-4:00	--	6
28	• Cultural Diversity	8:30-4:00	--	6
29	• Managing Stressful Situations	8:30-11:30	--	3
29	• Rights and Responsibilities	1:00-4:00	--	3
30	• How to Manage Multiple Priorities	8:30-4:00	--	6
OCTOBER 2021				
4-8	CPM Level 1	8:30-4:00	--	--
4-8	Basic Supervisory Course	8:30-4:00	*30	--
12-14	ESCP Level 5	8:30-4:00	--	--
CPM ELECTIVE CLUSTER 4				
12	• Grant Writing	8:30-4:00	6	--
13	• Advanced Grant Writing	8:30-1:00	3	--
13	• Grants Management	1:00-4:00	3	--
18-22	CPM Level 3	8:30-4:00	--	--
25-27	ASCP Level 1	8:30-4:00	--	--
25-27	HRCP Level 2	8:30-4:00	--	--
NOVEMBER 2021				
1-5	CPM Level 2	8:30-4:00	--	--
1-5	Basic Supervisory Course	8:30-4:00	*30	--
8-10	ESCP Level 6	8:30-4:00	--	--
15-17	ASCP Level 2	8:30-4:00	--	--
CPM ELECTIVE CLUSTER 5				
16	• Protecting the Public Trust	8:30-4:00	6	--
29-30	• The 7 Habits for Highly Effective People	8:30-4:00	12	--
ESCP ELECTIVE CLUSTER 2				
18	• Empowering Yourself for Career Success	8:30-11:30	--	3
18	• Leadership at Every Level	1:00-4:00	--	3
19	• Qualities of a Successful Mentor	8:30-4:00	--	6
29-Dec 3	CPM Level 6	8:30-4:00	--	--
DECEMBER 2021				
1-3	HRCP Level 4	8:30-4:00	--	--

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DATE(S)	COURSE TITLE	TIME	CPM Elective Credit	ASCP Elective Credit
	ASCP ELECTIVE CLUSTER 2			
6	• Navigating the Road to Success	8:30-11:30	--	3
6	• Communicating to Build Relationships	1:00-4:00	--	3
7	• Overview of Government Part 2	8:30-11:30	--	3
7	• Positive Work Environment	1:00-4:00	--	3
8	• Cultural Diversity Part 2	8:30-4:00	--	6
	CPM ELECTIVE CLUSTER 6			
9	• Everything DiSC Workplace	8:30-4:00	6	--
15	• Communicating as a Manager	8:30-4:00	6	--
16	• Advanced Presentation Skills: Teams	8:30-4:00	6	--
17	• Team Building: Finding the “I” in Team	8:30-4:00	6	--
13-17	Basic Supervisory Course	8:30-4:00	*30	--
13-14	CPM Executive Seminar (for participants in CPM Level 6)	8:30-4:00	--	--
20-22	ASCP Level 3	8:30-4:00	--	--